

Skills

- SQL (primarily MYSQL; some PostgreSQL, SQL Server)
- Excel (VLookup, If / Ifs, Conditional Formatting, Concatenate)
- Tableau
- Project Management
- BigQuery; Azure Data Studio; RStudio; SQLite Studio

Projects

DELIVERY DATASET – Personal Project – Enumclaw, WA Nov 2023

- Implemented an end-to-end ETL (Extract, Transform, Load) process to create a custom dataset designed to explore and gain insight into my independent contract work
- **Extracted** data from multiple sources and structured it into four interconnected tables
- Utilized **Excel** to clean, standardize and enrich the dataset, ensuring data quality and consistency prior to loading
- Loaded the processed dataset into Google BigQuery, a high-performance **data warehouse**, for further analysis using SQL

DELIVERY DASHBOARD – Personal Project – Enumclaw, WA Dec 2023

- Created an interactive dashboard in **Tableau**, with an advanced technical design and a visually appealing, user-friendly interface
- Enhanced user engagement through intuitive features like **widgets**, calendar **drill-downs** and parameter-driven **filters**
- Optimized visualizations to effectively showcase trends, patterns and actionable insights through **dynamic KPIs, heat maps, density maps, scatter plots, donut charts** and **bar charts**

MARKET ANALYSIS ON DELIVERY WORK – Personal Project – Enumclaw, WA Feb 2024

- Utilized **SQL** to merge, link and organize data from 4 different related tables using **JOINS, UNIONS** and **Temp Tables**
- Leveraged **subqueries** and **CTEs** to extract subsets of data for targeted analysis and nuanced examination
- Applied **aggregation** functions and **CASE statements** to derive key metrics and categorize data on predefined conditions
- Utilized advanced SQL techniques, such as **window functions** and **recursive CTEs**, to demonstrate strong problem-solving skills and offer a more comprehensive analysis

Project Management Experience

ASSISTANT PROJECT MANAGER – World Vision – Federal Way, WA Oct 2013 – Sep 2020

- Managed over \$1.1MM in Facilities Projects, with an average cost-savings of 17% from expected budget
- Achieved \$17.5k in recurring monthly cost savings, by reducing staff and warehouse footprint across leased spaces
- Key responsibilities included: leading cross-functional teams; managing timelines; facilitating meetings; and collaborating with stakeholders to achieve long-term organization goals

SR. PROJECT & DESIGN TECH – World Vision – Federal Way, WA Sep 2011 – Oct 2013

- Managed \$271k in cubicle reconfiguration projects, directly impacting 185 staff
- Procured over \$47k in cost savings by opting for in-house solutions over outsourcing
- Led small team of furniture installers and oversaw multiple vendors for facilities-related projects

Additional Work Experience

INDEPENDENT CONTRACT WORK – Enumclaw, WA May 2022 – Present

- Delivered over 6.5k orders across multiple companies while maintaining exceptional satisfaction and on-time ratings

FLOOR SUPERVISOR – Barnes & Noble – Totem Lake, WA May 2021 – May 2022

- Assisted in the successful launch of a flagship bookstore; met or exceeded daily sales goals to achieve annual revenue of \$3.5MM; cultivated high morale through consistent positive interactions with staff and customers; performed closing responsibilities